**Notification of Delegates and Observers Form**

**(Deadline: 6th October 2009):**

Each EI member organisation in Europe which has paid its dues is entitled to send at least one delegate to the Conference. The calculation of the total number of delegates (and votes) to which each member organisation is entitled is based on the average amount of dues paid by the organisation for 2007, 2008 and 2009. As the final date for payment of 2009 dues is the 30th June immediately preceding the Conference, the final statement of entitlement to delegates (and votes) may not be published until closer to the Conference.

The Conference Credentials Committee which meets at the beginning of the Conference itself has the task of dealing with any disputes which arise about entitlement to delegates (and votes).

A provisional statement of entitlement to delegates and votes based on dues paid for 2007 and 2008 is published on the website as a guideline. This will be updated as and when dues for 2009 are paid. The final statement will be made available on 18th November.

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**Please fill in the information below.**

1. No. of delegates your organisation will send: Click here to enter text.
2. No. of observers your organisation will send: Click here to enter text.

Please note that a conference fee of 100 euro must be paid for each observer.

**Name and acronym of organisation :**

Click here to enter text.

**Names, titles and gender of Delegates :**

Click here to enter text.

Click here to enter text.

Click here to enter text.

Click here to enter text.

Click here to enter text.

Click here to enter text.

Click here to enter text.

**Names, titles and gender of Observers :**

Click here to enter text.

Click here to enter text.

Click here to enter text.

Click here to enter text.

Click here to enter text.

**Each delegate and observer must also register individually using the registration form on the website. Each delegate and observer may also book accomodation using the link on the website.**

**Signed on behalf of the organisation :**

Click here to enter text.

**Date :** Click here to enter text. **Signature: …………………………………..**

**More than one form may be used, if necessary**

**Please download this form, complete it, and scan and email it to** **pec2009@ei-ie.org** **or fax it to PE Conference Staff at +32 2 224 0606 by 6th October at the latest.**