



Creating a Facebook account

1. Go to www.facebook.com.
2. Enter your name, e-mail address, password, gender and birth date. Click the "Sign Up" button.
3. Enter the letters you see in the CAPTCHA image. Click the "Sign Up" button.
4. You must check your e-mail to complete your registration.
5. After clicking the link to complete your registration, Facebook will give you the option of finding friends by using your e-mail address book. You can try finding friends this way or you can click "Skip this step" to proceed.
6. The next screen will ask you for basic profile information. Fill out this information and click "Save."
7. Facebook will then ask if you want to join a network where you can connect with other people living in the same geographical area. You can join a network or you can click "Skip this step."

The registration process is now complete. You can now click "View and edit your profile" to provide more detailed information in your profile and add a photo.

Mary-Lou Donnelly's Facebook page:
<http://tinyurl.com/4omj2q9>

Canadian Teachers' Federation Fan Page: <http://tinyurl.com/4cswekz>

Becoming Acquainted with Facebook

Facebook can be a little overwhelming when you first join. You may find it useful to read the Getting Started Guide at http://www.facebook.com/help/?guide=find_friends.

Friends

Most (not all) of the information you add to Facebook will only be viewable by the people you have designated to be your "friends." Friends is a loose term in the social networking world and rarely carries the same meaning as friends in real life. Some people only designate their real friends and family members as Facebook friends, but most also include colleagues, acquaintances and people they haven't seen since childhood as well. It is entirely up to you to determine who will be your Facebook Friends.

News Feed and Wall

Whenever you go to <http://www.facebook.com/> or you click on the "Home" button within Facebook, you will be viewing your News Feed. This is where you can see what all of your Facebook Friends are up to. Whenever you click on your "Profile" button in the top navigational bar, you will be accessing your Wall. This is the information that you are sharing with your Facebook Friends. If you want to remove something from your Wall, hover your cursor to the right of the story and a "Remove" button will appear. Click on it.

Pages

Businesses, organizations, and libraries are not allowed to create personal profiles for themselves. Instead, they create something called Facebook Pages. Other Facebook Users can become "Fans" of those pages and receive updates whenever the business/organization/library posts information on the page.

Facebook Status

You can update your status from your home page or your Profile by clicking on "Status" and typing in the box where people can find out you are doing or thinking.

Creating a Facebook fan page for Your Classroom or teacher union local

Create a Facebook Page by going to <http://www.facebook.com/pages/create.php> and filling out information for your classroom. The Facebook Help Center has lots of tips for creating pages. Take a look at to get some ideas on what kind of information belongs on the page. Once your page has been created, publicize it with your users so that they can become fans. You can post helpful links and news stories from mainstream media.

Based on information found at
http://www.facebook.com/note.php?note_id=252570916956

How to Set Up a New Twitter Account

Twitter is a great way to be kept informed of events and news in your area, within your school district, teacher organization and from around the world. It is also a wonderful networking tool through which you can forward pertinent news stories and articles with your teacher colleagues and even with your students on a given topic. There is no limit to the number of accounts you can create with Twitter. You might find it useful to create one for use with your students and another for your personal and professional use.

Instructions

- 1- Go to the Twitter website. (www.twitter.com)
- 2- Read the *What, Why and How*. Before you set up an account understand what you're getting yourself into. Just because everyone is tweeting and chirping, it doesn't mean that Twitter is for you, so it is best to read the what, why and how to get a better feel for what you're signing up for. Be sure to watch the Twitter video.
- 3- Click Join the Conversation to set up an account. Upon clicking the button you will be brought to the Create a Free Twitter Account page. Select an available username. It's recommended that you choose a username that represents you. This is the name by which other Twitter followers will recognize you.
- 4- Select a password, provide an email address, read the terms of service and click "I accept Create my account."
- 5- Add friends or skip it until you become more familiar with Twitter. The first screen you'll see when you successfully sign up for an account will ask you to add friends. Since you're brand new, it's best to get a little familiar with the service before adding friends. If you don't want to add friends at this time, click "skip." You can always add friends later.
- 6- Begin Twittering. Your new Twitter account is all set up and ready to go. If you don't like the way it looks, you can change the appearance, change your icon add your website and location by clicking on the settings tab. The amount of customization is up to you.
- 7- You can start following the Canadian Teachers' Federation (@CanTeachersFed and @EnseigneCanada) or Mary-Lou Donnelly @CTFPresident to have sense of the types of posts one can do on Twitter. Find out if your teacher organization is on Twitter and why not "follow" it! All the best in your twittering.

Read more: [How to Set Up a New Twitter Account | eHow.com http://www.ehow.com/how_4612906_set-up-new-twitter-account.html#ixzz1A13BSvEg](http://www.ehow.com/how_4612906_set-up-new-twitter-account.html#ixzz1A13BSvEg)