



STATUTORY AND NON-STATUTORY DEADLINES FOR EI 6TH WORLD CONGRESS

GOVERNING RULES		DEADLINES	
		Secretariat	Member Organisations
	<i>Closing Date for Nominations of recipients for the AI Shanker and Mary Hatwood Futrell Awards</i>		1 September 2010
Constitution Article 9 (i)	Notification of the convening of the Ordinary Congress shall be given at least nine (9) months prior to the scheduled date.	22 October 2010	
	<i>Congress Assistance: For budgetary reasons, member organisations should notify the EI Secretariat whether they accept EI's offer of financial assistance</i>		30 November 2010
	<i>Notification by member organisations of provisional number of delegates and observers which they propose to send to Congress</i>		30 November 2010
Bylaw 3 (a)	At least six months prior to the opening of the Congress member organisations shall be sent provisional notification by the General Secretary of the number of delegates and votes allocated to them on the basis of dues paid.	22 January 2011	
Constitution Article 25 (a)	Notices of motions to amend the Constitution must be submitted in writing to the General Secretary not less than six (6) months before the opening date of the Congress. (...)		22 January 2011
Bylaw 30 (b)	Proposals for amending the By-laws shall be submitted to the General Secretary not later than six months prior to the opening of the Congress. (...)		22 January 2011
Bylaw 13 (j)	A candidate for the office of President, Vice-President or General Secretary must be nominated by at least four member organisations from different countries, including his/her own organisation. Nomination for these offices, together with a statement signed by the candidate accepting nomination must be filed with the General Secretary not less than four months prior to the opening of the Congress. (...)		22 March 2011
Bylaw 9 (a)	Resolutions, written in one of the four official languages, shall be submitted to and received by the General Secretary at least four months prior to the opening of the Congress. (...)		22 March 2011



	<i>Final date by which member organisations may change the name of the delegate for which they are receiving Congress assistance</i>		24 March 2011
Constitution Article 25 (a)	(Amendments to the Constitution) shall be circulated to all member organisations at least three (3) months prior to the opening of the Congress together with any comments which the Executive Board may wish to communicate to members.	22 April 2011	
Bylaw 30 (b)	(Proposals for amending the By-laws) The General Secretary shall circulate the proposed amendments to the member organisations not later than three months prior to the opening of the Congress.	22 April 2011	
Bylaw 13 (j)	(Candidates for the office of President, Vice-President or General Secretary) The names of all candidates shall be sent to all member organisations at least three months before the opening of the World Congress.	22 April 2011	
Bylaw 9 (a)	(Resolutions) They shall be translated and distributed to the member organisations at least three months prior to the opening of the Congress.	22 April 2011	
Bylaw 3 (b)	Member organisations entitled to send delegates to the Congress, shall, three months prior to the opening of the Congress, furnish the General Secretary with the names of such delegates (...)		22 April 2011
	<i>Final date for submission of completed booking forms for individual delegates and observers</i>		31 May 2011
	<i>Delegates and observers must indicate their preferences for breakout sessions at Congress by</i>		31 May 2011
Bylaw 3 (b)	(...) One month prior to the opening of the Congress the General Secretary shall issue to each delegate a credential certifying that he/she has been named as a delegate by a member organisation	22 June 2011	
Bylaw 9 (b)	Amendments to resolutions, written in one of the four official languages, shall be submitted to and received by the General Secretary no later than one month prior to the opening session of the Congress.		21 June 2011 5.00 p.m.
Bylaw 9 (d)	Urgent resolutions, written in one of the four official languages, shall be submitted to and received by the General Secretary no later than prior to the end of the opening session of the Congress		22 July 2011 9.00 a.m.