



Education International
Internationale de l'Éducation
Internacional de la Educación
Bildungsinternationale

**TO ALL MEMBER ORGANISATIONS
TO THE EXECUTIVE BOARD
TO THE REGIONAL OFFICES**

Brussels, 11th December 2013

Head Office

5, Bd du Roi Albert II
1210 Brussels, Belgium
Tel +32 2 224 06 11
Fax +32 2 224 06 06
headoffice@ei-ie.org
<http://www.ei-ie.org>

President

Susan Hopgood

General Secretary

Fred van Leeuwen

UPDATE: EI World Women's Conference in Dublin, Republic of Ireland, 7th–9th April, 2014

Dear colleagues,

As you know, registration is open for the second EI World Women's Conference, which will take place at the Double Tree by Hilton Hotel (formerly the Burlington Hotel) in Dublin, Republic of Ireland, **7th–9th April 2014**.

Following the decisions taken by the 42nd Executive Board (December 3rd-5th 2013), further detailed information regarding the Conference is outlined below.

Participation and Registration

The previous scale, which determined the number of representatives that each member organisation can nominate to attend the Conference, **no longer applies**. **The 42nd Executive Board (December 2013) decided that all affiliates can register up to a maximum of 8 participants each.**

Member organisations are strongly encouraged to ensure that **the majority of the representatives they nominate to attend the Conference are women and that at least one of those women is under the age of 35**. The 41st Executive Board (March 2013) endorsed the target of 30% participation of women under the age of 35 at the Conference.

Since the Conference is not a decision-making body, there will not be any category of participants that are 'delegates' or 'observers'; all representatives attending the Conference are 'participants'.

The final date for registering Conference participants is **28th February 2014**. A maximum of 350 participants can be registered to participate in the Conference; once that number is reached, registration will be frozen.

If member organisations are not yet able to register individual participants, but can confirm that they will register a number of participants ahead of the February 28th 2014 deadline, please send an email as soon as possible to the Conference mailbox: EIwomen2014@ei-ie.org.

Assisted Participants

Only **one sister from the largest organisation in the countries that are eligible for assistance according to the rules for assistance to the World Congress can receive assistance to the Conference**. Financial assistance will only be provided to member organisations whose dues payments to EI are up-to-date. Sisters from member organisations that are eligible for assistance who need funding should **first register for the Conference on the Conference website** (<http://pages.ei-ie.org/women2014>) using the log-in and password information sent to their organisation at the end of October 2013. Secondly, sisters seeking assistance should **make a request for assistance by sending an email to the Conference mailbox** (EIwomen2014@ei-ie.org). No participants will



'automatically' receive assistance; all participants seeking assistance must make a request for assistance.

The financial assistance to participate in the Conference will cover:

- Hotel accommodation (on the basis of double room occupancy)
- Provision of meals or per diem
- Economy air travel (flight tickets will be at the best available rate at the time of issue)
- Airport transportation in Dublin (e-tickets will be issued to assisted participants in advance)
- Hospitality fee

Once assistance has been agreed, the EI secretariat will contact the participant with suggested travel itineraries. Flight tickets will then be issued together with the hotel confirmation, to facilitate visa applications, where necessary.

Travel and Accommodation

Participants who cover their own costs should make their own travel arrangements. A preferential rate has been negotiated at the Double Tree by Hilton Hotel, Dublin, but **hotel bookings should be made as soon as possible** as the number of rooms on hold will be reduced by 20% on January 6th 2014, to avoid any financial liability to EI for rooms not booked. Registration and hotel bookings should be made online. Please visit the Conference website for further information: <http://pages.ei-ie.org/women2014>.

Hospitality Fee

Member organisations are invited to pay a hospitality fee of €150 (approx. US\$200) per registered participant, which will cover the cost of catering (lunch and coffee breaks) for the 3 days of the Conference. Member organisations can pay the Conference fee into the following bank account; please reference the payment as 'WWC2 Conference fee' and include the name of your organisation:

Education International

ING Bank

Avenue Marnix 24, B-1000 Brussels, Belgium

Account number: 310-1006004-06

IBAN: BE85 3101 0060 0406

SWIFT OR BIC CODE: BBRUBEBB

Reference: WWC2 Conference fee + name of your organisation

Solidarity Basket Fund

A solidarity basket fund has been established to assist participants from member organisations in the global south, so that the Conference will be a truly international event. We would like to take this opportunity to extend our **heartfelt thanks to the member organisations that have already contributed to the WWC2 solidarity fund** (AEU/Australia, BUPL and DLF/Denmark, Lärarförbundet/Sweden, UEN/Norway and NUT/United Kingdom).

EI has also submitted applications to external funders, since regional diversity and representation at the Conference is entirely dependent on the amount of money raised through the solidarity basket fund and donated by external funders. The first EI world women's Conference in 2011 demonstrated the added value of EI's global reach when it comes to sharing information and networking to move the equality agenda in teachers' unions and within education forward. In these times of austerity and crisis, this type of global solidarity and organising is indispensable; therefore, **we call on member organisations that have not yet done so to contribute to the solidarity fund**, so that the global EI family can truly be represented at the Conference. Donations can be made



to the same bank account as the WWC2 hospitality fees with 'WWC2 Solidarity Basket Fund' as reference.

Working languages

The working languages of the Conference will be **English, French and Spanish** with simultaneous interpretation provided. Most documents will be available in these languages.

Programme and Schedule

The current draft Conference programme is available on the Conference website. Participants are invited to register for the break-out sessions of their choice, using their individual log-in and password. Participants are also invited to indicate whether or not they wish to be a facilitator or rapporteur during the Conference; please specify your areas of expertise. Each break-out session has a limited number of places, so **please register early to ensure that you get a place on the sessions of your choice.**

Social Events

The EI Affiliates in Ireland (ASTI, IFUT, INTO and TUI) have graciously offered to host a reception on Tuesday 8th April. Further details of this event will be shared with participants nearer the time.

For all queries about the Conference, please feel free to send an email to EIwomen2014@ei-ie.org.

Yours sincerely,

Fred van Leeuwen
General Secretary