**Deadlines**

In order to ensure effective preparation, transparent procedures, and smooth running of the meeting, the Bureau has set the following deadlines for the 2012 ETUCE Conference:

31st March, 2012 Deadline dues’

25th August, 2012 Submission of amendments to the By-Laws (Statutes)

25th September, 2012 Final date for guaranteed booking of hotel rooms

7th October, 2012 Last date for applications for assistance

7th October, 2012 Deadline nominations assisted women

25th October, 2012 Final date for nomination of Delegates and Observers

25th October, 2012 Notification Principal Delegates

25th October 2012 Submission of amendments to standing orders / Rules of debate

25th October, 2012 Submission of resolutions

25th October, 2012 Submission of nominations for President and Vice-Presidents

14.00 hours on 26th November, 2012 Submission of Urgent Resolutions

27th November, 2012 Submission of nominations for Country seats on the ETUCE Committee

Please also note that no payments of dues will be accepted in Budapest. Votes shall be allocated to each member organisation whose membership fees have been paid.

Candidates nominated for the election of President who are not elected to this position will automatically be nominated for the election of Vice-Presidents, unless they explicitly withdraw their nomination.

2 Candidates nominated for the election of Vice-Presidents who are not elected to a vice-presidency will need to formally submit their nomination prior to the proposed deadline if they wish to be nominated for a country seat.